ELECTRICAL INSTALLATION COMPLIANCE FORM PACK



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We are now offering our customers a unique opportunity to turn the many forms previously filled in multi layers of paper into a seamless paperless on-demand reporting.

All workflows are customised to suit your own business processes while ensuring that all regulatory standards are followed to the letter.

Our worksheets are process driven and especially made intuitive for engineers who are the source of information generated into your forms.



UPDATING PROCESSES AND FORMS CONTENT

Bigchange work with its partners to ensure that all certificates are kept up to date. Our Professional Services Department will be responsible for making any amendments on the worksheets to reflect any changes made to the certificates or add new certificates should the regulatory bodies require so.

REAP THE REWARD OF GOING PAPERLESS ON ELECTRICAL FORMS

- Compliant forms
- Ensure your business is compliant with legislation (HSE)
- Join the paperless revolution; you will never run out of paper because there is no paperwork
- Auto-Email certificates straight to your customers
- 24/7 support when you need it with BigChange RoadCrew
- Increased business profile through our business collaboration platform

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Minor Electrical Ins Please complete all relevant areas Berial No : Dane	tallation Works			E.	
Details of Registered Business	Part 1: Details of the Mind	r Works			
Registration No: 123456	Description of the minor works			1	
mergency Lighting Syste and in accordance with British Standard 7071 - Requirements for Electric rerial No : Demo	•	ervicing Certi	ficate		BigChenge
Details of Electrical Contractor	Servicing/Inspection Scope				1
NICESC Registration No: Registered Technician's Name: Nice Smith	Details of Emergency Lighting System				
Registered Technician's Name: Mice Smith Business: Worksheet Library & Vehicle Checks (TEMPLATES)	Equipment Servicing/Inspe	ction Scope			
Address:	Maintained Fittings	Maintained Ditt Lights	Combined Fittings	Other (Specify)	/-
Postode		-			
Branch Number	Non-Maintained Fillings	Non Maintained Exit Lights	Central Battery Unit	Logbook Present	
Contest No.	Test Cycle				
Details of Site	Monthly Text		Test Following System Alteratio	whitedification	
Name (II:Mrs76ss8hs).	Three Munibly Test		System Winang Test (Free Yearty)	,	
Address: BigDhange Apps Limited	Six Marilley Test		One Haur Test		
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- 1. Minor Electrical Installation Works
- 2. Emergency Lighting System Inspection/Servicing Certificate
- 3. Domestic Electrical Installation Certificate
- 4. Domestic Electrical Installation Condition Report
- 5. Electrical Danger Notification
- 6. Portable Appliance Testing Certificate (PAT)
- 7. Emergency Lighting Periodic Inspection and Testing Certificate

Minor Electrical Installation Works

Please complete all relevant areas

Serial No : Demo



Details of Registered Business	Part 1: Details of the Minor	Works									
Registration No: 123456	Description of the minor works										
Registered Engineer's Name: Mike Smith											
Company Reg No:	Details of departures, if any, from BS 7671 (a	is amended):									
Business: Template_Gas & Plumbing	Part 2: Details of the Modifie	ed Circuit									
Address: Real Gas House	System type and earthing arrangements:			IT	I-C-S	זד	N-S	Π	TN-0	5	IT
123 Any Street, Any Town	Protective measure(s) against electric shock:										
Postcode: NE1 3DE	Overcurrent protective device for the modified	d circuit:	BS(EN)			T	уре		Rating	g	A
Contact No:	Residual current device (if applicable):		BS(EN)			T	уре		l∆n		mA
Details of Site	Details of wiring system used to modify the ci	rcuit:				T	ype				
Name (Mr/Mrs/Miss/Ms):	Reference method						csa of lives		mm² c	sa of cpc	mm ²
Address: BigChange Apps Limited	Where the measure for protection against ele				_	_			_		
Bullerthorpe Lane, Leeds	Maximum disconnection time permitted by BS7671 s Maximum Zs permitted by BS7671 Comments, if any, on existing installation, including adequacy of earthing and bonding agreements (see Regulation 132.16):								BS/6/1	Ω	
Postcode: LS15 9JL	Comments, if any, on existing installation, inc	luding adequacy of earthing	g and bonding agre	ements (see R	egulation	1 132.10).					
	Part 3: Inspection and Testi	ng of the Medific	d Circuit or		Dort	•					
Contact No: +441134571000					i Fart	5					
Part 4: Declaration	Confirmation that necessary inspections have	e been undertaken			<u> </u>	Lingfling		140	Line /Farth		MΩ
Details of permitted exceptions appended:	Confirmation of adequacy of earthing	and in a				Line/Line		MΩ	Line/Earth	<u> </u>	MΩ
Risk assessment appended:	Confirmation of the adequacy of protective bo	onaing			<u> </u>	Line/Neutral] g time at l∆n (if F		Neutral/Earth	<u> </u>	
Part 5: Disclaimer	Confirmation of correct polarity	Ω	or R2		Ω					<u> </u>	ms
I certify that the Minor Installation Works, as detailed in Part 1 of this certificate, does not impair the safety of	Circuit resistance (R1+R2) Maximum measured earth fault loop impedan		UI KZ		Ω		g time at 5l∆n, if eration satisfact		5	<u> </u>	ms
the existing installation, that the said works has been designed, constracted, inpected and tested and	Agreed limitations, if any, on the inspection a		L		Ω	rest button op	Instrument Ser			L	
verufied in accordance with BS7671, amended on the	Agreed initiations, it any, on the inspection a	nu testing.					instantent Sei	iai 110(3).			
date shown and that, to the best of my knowledge, at the time of inspection, the works complied with BS7671											
exceprt as detailed in Part 1 of this certificate	Received By:			Qualified	a Sup	ervisor's	Signature				
											Date:
Details of normitted exceptions (Demulation 444.0.2)										12	/09/2019
Details of permitted exceptions (Regulation 411.3.3). Where applicable, a suitable risk assessment(s) must					_				1		00/2013
be appended to this certificate.	Name:	Position:		Name:			Po	sition			

Emergency Lighting System Inspection/Servicing Certificate

Issued in accordance with British Standard 7671 - Requirements for Electrical Installations

Serial No : Demo



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Details of Electrical Contractor	Servicing/Inspection	Scope								
NICEIC Registration No:	Details of Emergency Lighting Sys	lem								
Registered Technician's Name: Mike Smith			action Second							
Business: Worksheet Library & Vehicle Checks (TEMPLATES)	Equipment Servicing/	Inspect	ispection scope							-
Address: ,	Maintained Fittings		Maintained Exit Lights			Combined Fittings		Other (Specify)		
Postcode:	Non-Maintained Fittings		Non Maintained Exit Lights	is		Central Battery Unit		Logbook Present		
Branch Number:										
Contact No:	Test Cycle									
Details of Site	Monthly Test				Test Following System Altera	ation/Modification	on			
Name (Mr/Mrs/Miss/Ms):	Three Monthly Test				System Wiring Test (Five Yearly)					
Address: BigChange Apps Limited	Six Montlhy Test					One Hour Test				
Bullerthorpe Lane, Leeds						Three Liour Tant				
Postcode: LS15 9JL	Twelve Monthly Test			Three Hour Test						_
Contact No: +441134571000	Three Yearly Test									
Defects and Engineer`s Comments										
The Following Work/Action is Considered Necessary										
Engineer's Comments										
Engineer`s Signature	Certificatio	n of Ins	pection and Servici	ing						
Record Issued by: Mike Smith Date of Inspection: 12/09/2019	f my/our k for the em	nat the emergency lighting installation at the above premises has been inspected and tested in accordance with the Monthly Test schedule below by me/us y/our knowledge and belief complies at the time of my/our test with the recommendations of BS EN 1838 and BS 5266 'Emergency Lighting' Part I :20 I I' the emergency lighting of premises other than cinemas and certain other specified premises used for entertainment', published by BSI, for a category as stated below. The extent of liability of the signatory is limited to the system described above. Details of variation from the code of practice (BS 5266-1 as stated below. The extent of liability of the signatory is limited to the system described above. Details of variation from the code of practice (BS 5266-1								

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Domestic Electrical Installation Certificate

Issued in accordance with British Standard 7671 - Requirements for Electrical Installations

Serial No : Demo



Details of Electrical Contractor	Details of the Installation									
NICEIC Registration No:	Extent of the installation work covered by this certificate:									
Registered Technician's Name: Mike Smith										
Business: Template_Gas & Plumbing	The installation is: New An addition An alteration									
Address: Real Gas House, 123 Any Street, Any Town	Comments on Existing Installation									
Postcode: NE1 3DE										
Branch Number:										
Contact No:	ne case of alteration or additions see Section 633 of BS 7671									
Details of Site	Schedule of Additional Record*									
Name (Mr/Mrs/Miss/Ms):	See attached schedule									
Address: BigChange Apps Limited										
Bullerthorpe Lane, Leeds	*Where the electrical work to which this certificate relates includes the installation of a fire detection/alarm system (of a part of such a system), this electrical safety certificate should be									
Postcode: LS15 9JL	accompanied by the particular certificate for the system.									
Contact No: +441134571000										
Design, Construction, Inspection and Testing										
Details of departures from BS 7671, as amended (Regulations 120.3, 133.	5)									

I, being the person(s) responsible for the design, construction, inspection and testing of the electrical installation (as indicated by my signature adjacent), particulars of which are described above, having exercised reasonable skill and care when carrying out the design, construction, inspection and testing, hereby CERTIFY that the said work, for which I have been responsible is, to the best of my knowledge and belief, in accordance with BS 7671. amended to 11/09/2019 except for the departures, if any, as detailed above.

Next Inspection		Engineer's Signature: C				Qualified Supervisor's Signature:			
		The extent of liability of the signatory is limited to the work described above as the subject of this certificate.				The results of the inspection and testing reviewed by the Qualified Supervisor			
I RECOMMEND that this installation is further inspected and tested after an interval of not more than:									
		Name:	Date:	11/09/2019	Name:		Date:	11/09/2019	
			3						

Domestic Electrical Installation Condition Report

Issued in accordance with British Standard 7671 - Requirements for Electrical Installations

Serial No : jb



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Details of Electrical Contractor	A. Purpose Of Report										
NICEIC Registration No: 1232312	Purpose for which this report is required:	this report is requir	red because cnksn	fcuirencierbie							
Registered Technician's Name: Bob Marley											
Business: Template_Gas & Plumbing	Date(s) on which inspection and testing were c	te(s) on which inspection and testing were carried out: 14/08/2019									
Address: Real Gas House, 123 Any Street, Any Town	B. Details Of The Installation										
Postcode: NE1 3DE	Estimated age of the electrical installation:	timated age of the electrical installation: 5 years Evidence of alterations/additions: Yes If yes, estimated age:									
Branch Number:	Date of previous inspection:		Electrical Installatio	n Certificate No or	previous Periodic	Inspection or Condition	on 345				
Contact No:	Records of installation subjects				mromith						
Details of Site	Records of installation available:		Records held by:		mr smith						
Name (Mr/Mrs/Miss/Ms):	C. Extent Of Installation & Limitatio		pection/Testin	g							
Address: BigChange Apps Limited	Extent of the electrical installation covered	by this report:									
Bullerthorpe Lane, Leeds	extent of the installation bnfvijernbciebn										
Postcode: LS15 9JL	Agreed limitations including the reasons if	Agreed limitations including the reasons, if any, on the inspection and testing:									
Contact No: +441134571000	agreed limitations are norfejknjikbniewbcie										
Details of Customer/Landlord		agreed initiations are non-phylicinity bold									
Name (Mr/Mrs/Miss/Ms):	Limitations agreed with:		person agreed wit	th							
Address: BigChange Apps Limited											
Bullerthorpe Lane	Operational limitations including the reason	s (see page No.)									
Leeds	operational limitations are ncjrenrejfbeibfrei	bfeibriheb									
Postcode: LS15 9JL	The inspection and testing have been carried out in accor	rdance with BS7671 as am	anded Cables conceale	d within trunking and con	duite or cables and con	duits concealed under floors	in inaccessible roof snaces				
Contact No: +441134571000	and generally within the fabric of the building or undergrou	ind, have not been visually	inspected.			data concealed under noora,					
D. Summary Of The Condition Of The Installat	tion			E. Next Inspec	ction						
General condition of the installation (in terms of electrical sat	fety):			I/We recommend that more than:	t this installation is f	urther inspected and teste	ed after an interval of not				
good general condition				6	Months						
Summary of the condition of the installation continued on ad	ditional pages? Yes Sp	ecify page No(s):	9, 10		ems at F which hav		ssification code C1 (danger				
Overall assessment of the installation:	ol	kay		C2 (potentially dang	gerous) or require t	further investigation are	nave been attributed a code remedied or investigated tributed a Classification				
An 'Unsatisfactory' assessment indicates that dangerous and/or pote	ntially dangerous conditions have been identified					as practicable (see F).					
Page 1 of 7		4									

Electrical Danger Notification

Issued in accordance with British Standard 7671 - Requirements for Electrical Installations

Serial No : Demo



Details of Electrical Contractor	Details of the Dangerous C	Details of the Dangerous Condition									
NICEIC Registration No:	While at the premises/location indicated abore persons, property or livestock. The person(s	ove, an electrical condition has been observe) having responsibility for the safety of the e	d which, in ectrical inst	the opinion of the competent person issuing the advention or equipment concerned have a durt to the second se	nis Notificati o ensure the	ion, constitutes a real and immediate dar at appropriate action is taken without del	nger to av to				
Registered Technician's Name: Mike Smith		move the danger. The competent person issuing this Notification will be able to provide further specific advice.									
Business: Template_Gas & Plumbing	Dangerous Condition:										
Address: Real Gas House, 123 Any Street, Any Town	The dangerous condition detailed above ma	y result in a risk of injury or loss from:									
Postcode: NE1 3DE	Electric Shock			Mechanical movement of electrically-		Arcing or burning, excessive pressure					
Branch Number:	Electric Shock	Burns from hot surfaces		actuated equipment		and/or toxic gases					
Contact No:	Fire	Burns from the passage of electric current		Explosion		Power supply interruptions and/or safety services					
Details of Site	Immediate Action Taken										
Name (Mr/Mrs/Miss/Ms):											
Address: BigChange Apps Limited											
Bullerthorpe Lane, Leeds											
Postcode: LS15 9JL											
Contact No: +441134571000											
Further Urgent Action Recommended											

Customer					Engineer's Sigr	nature:		
I acknowledge receipt of this	s dangerous condition noti	ification						
Name:			Date:	12/09/2019	Nome:		Date:	12/09/2019
								powered by: 📑 BigChange®

Portable Appliance Testing Certificate (PAT)

Issued in accordance with British Standard 7671 - Requirements for Electrical Installations

Serial No : Demo



Details of Electrical Contractor	Details Of A	ppliances					
NICEIC Registration No:	KEY		P=Pass F=Fail S= Skip (or test	not applicable)			
Registered Technician's Name: Mike Smith	Appliance ID	Test Date	Description	Location	Retest Period	Retest Date	Status
Business: Worksheet Library & Vehicle Checks (TEMPLATES)							
Address: ,							
Postcode:							
Branch Number:							
Contact No:							
Details of Site							
Name (Mr/Mrs/Miss/Ms):							
Address: BigChange Apps Limited							
Bullerthorpe Lane, Leeds							
Postcode: LS15 9JL							
Contact No: +441134571000							
Equipment							
Test Equipment Used							
Equipment Serial Number							
Record Issued by:							
Test Date: 12/09/2019							
We recommend a copy of this certificate is left onsite or kept for							
your records. Labels have not been applied to tested items, so please refer to the certificate for the full list of items tested. The certificate supersedes any labeling, hence why we do not label							
items tested. Labeling is also not done due to cosmetic reasons.			6				
	Total Number	of Appliance Tested	6			0	

Emergency Lighting Periodic Inspection and Testing Certificate

Issued in accordance with British Standard 7671 - Requirements for Electrical Installations

Serial No : jb



Details of Electrical Contractor	Details										
NICEIC Registration No: 1232312	Extent of the emergency lighting	installation covered by this	certificate			50% of t	he installation in accorda	ance with Guidance Note 3			
Registered Technician's Name: Bob Marley	Details of deviations from the cu	rrent standards				deviation	ns from ncuiencuenxiuer	l.			
Business: Template_Gas & Plumbing											
Address: Real Gas House, 123 Any Street, Any Town	Related Reference [Documents				_					
Postcode: NE1 3DE	Related reference documents an	Related reference documents and certificate numbers:				document name - 5434929					
Branch Number:	Purpose of Installed	d Emergency Ligh	ting Syster	n		8					
Contact No:	Emergency escape lighting Escape route lighting				1	6	Standby lighting Partial standby lighting				
Details of Site	Open area lighting				-		High risk task area lighti	na			
Name (Mr/Mrs/Miss/Ms):	Emergency Lighting	g Installation Arra	ngement								
Address: BigChange Apps Limited	Self-contained emergency lumin	aire					Combined emergency luminaire				
Bullerthorpe Lane, Leeds	Central battery system						Standby generator system				
Postcode: LS15 9JL	Categories of Opera	ation for Emergen	cy Lighting	j System	1						
Contact No: +441134571000	Туре:	X - Self Contained				Mode:		6 - Satellite			
	Facilities:	C - Including inhibiting mod	e			Duration	c.	180 - 3 Hour			
Test Instruments Used											
Test instrument used - Please state model number and serial number:			123456 / 98765								
Certification of the Inspection and Testing				Signed	By:						
I/we hereby certify that the emergency lighting system installation at the above Schedule of items inspected and tested' on page 2, and to the best of my/our k testing with the recommendations given in BS 5266-1: 2001 Emergency lighting	nowledge and belief, the installation	complies at the time of my/ou	r inspection and	Name:	technic	ian nam	ne				
BS 5266-7: 1999 Lighting applications - Emergency lighting and BS EN 50172: deviations above.				Position:	electric	ian					
				Date:	01/01/0	0001					

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